AGENDA
Macomb Alumnae Chapter
Delta Sigma Theta Sorority, Incorporated
General Membership Meeting
Sunday May 17, 2026 @ 3:00 p.m.

CALL TO ORDER	Ricardia Lewis
Roll Call via QR	
OPENING CEREMONY	
ERT	
WELCOME	
AGENDA ADOPTION	Ricardia Lewis
MINUTES	
COMMUNICATIONS	
Regional Committees/Officers	
State Committees/Officers	
Local	Barbara Carter
OFFICER REPORTS	
President	Ricardia Lewis
First Vice President	LaTrice Shaw
Financial Secretary	Brianna Vanleer
Treasurer	Angela Williams
COMMITTEE REPORTS	
Membership Services	Tanisha Manningham
Elections	Quintaunia Charles
Internal Audit	Tamara Moorer
May Week	Tanysa Schmeisser
UNFINISHED BUSINESS	
NEW BUSINESS	
ANNOUNCEMENTS	
ADJOURNMENT	
CLOSING CEREMONY	

Macomb Alumnae Chapter
Delta Sigma Theta Sorority, Incorporated
General Membership Meeting
Sunday April 19, 2026 @ 3:00 p.m.

CALL TO ORDER at 3:01 pm Ricardia Lewis
Roll Call via QR

OPENING CEREMONY

ERT

- Soror Denise Greene reviewed Emergency procedures for Mt Clemens High School Cafeteria.

Nominating Committee

- Nominating Committee covered FAQ's for Nominating Committee and Opened the Floor before the Welcome.
  - "How do I nominate someone from the floor" was modeled for the body.
  - "What if I am slated for multiple positions?" Sorors will speak twice.
  - Clarification – Application submission must be accompanied
  - Today at 4 pm is the deadline for Application submission

Floor was opened for nominations for the 2026-2028 Biennium:

Nominating Committee Member:

Junita Moton - self nominated. Nominations were closed.

Nominating Committee Chair:

Gloria Barnes – nominated Candace Morgan. She accepted. Nominations were closed.

Internal Audit Chair:

No nominations from the floor. Nominations were closed.

Treasurer:

No nominations from the floor. Nominations were closed.

Financial Secretary:

Barbara Carter nominated Brianna Vanleer. She accepted. Nominations were closed.

Corresponding Secretary:

No Nominations from the floor. Nominations were closed.

Recording Secretary:

No Nominations from the floor. Nominations were closed.

Second Vice President:

Zena Ridley nominated Tasha German. She accepted. Nominations were closed.

First Vice President:

No nominations from the floor. Nominations were closed.

President:

No nominations from the floor. Nominations were closed.

WELCOME Dawn Andrews

- 4 Visiting Sorors were welcomed, 3 of whom are joining / have joined MAC.

AGENDA ADOPTION Ricardia Lewis

- Open the Floor for Nominations was added.
- Agenda Adoption with any necessary changes by common consent.

MINUTES Ricardia Lewis

- Minutes are accepted with any necessary changes by common consent.

COMMUNICATIONS

Regional Committees/Officers
State Committees/Officers
Local Barbara Carter

- Thank-you letter from Soror Qiana Collins (government worker) for support from MAC in her time of economic difficulty.
- To order membership card or 13th Edition of the Ritual, please see the National Portal.
- Request: Update Info for the National Headquarters website – verify the latest phone, email, and mailing address. This is the gold source for MAC distributions, phone trees, etc.

- **President Report**
  - See Report.
  - Regional Conference
    - Chapter Sponsor Request -
    - The Big 3 - $300 – Chapter is recognized
    - The Motor City - $500 + Listed in the Souvenir Book
    - The Supremes - $1926 + recognized with ½ page ad + recognized during the Luncheon

Janice Moved moved that MAC select Motor City Contribution for regional conference. Makeia Fullwood seconded.

Vote: Motion Passed. By common consent. This will be recommended to chapter at April Body meeting

- Chair/Co-Chair interest survey is going out after chapter meeting
- Regional Conference:
  - Chris Brown/Usher Concert (July 2-3, Thurs / Fri)
  - In-Person Registration extended to May 1, 5p.
  - Virtual registration May 5 – May 15
  - Virtual Candidates Forum – Jun 11 (8:30 pm)
  - Workshops will begin on Tues 4/21 – Tues 5/19, every Tues between that time to give more time to workshops at Regional Conference.
- DDSC – April 21 – if interested in carpooling, please do so. A chapter photo will be organized around lunchtime. Please watch the GroupMe chat for photo time and location in the AM of the event. Also, requested that MAC sits together at DDSC if possible.
- Juneteenth Event – Thurs June 18th (5:30-8:30p)
- Macomb Kappa Charter Event – Sat 4/17, $100 pp. Please send money to help get a table (8 people)
- Macomb Kappas Derby Event – May 2 ($30) – flyer pending
- Macomb Ques Derby – May 2 ($70) - no table options
- National Parliamentary Procedures Workshop – 3-part series – register at the Delta Digest link. 1st and 2nd workshops have completed. 3rd workshop registration is available
- MacRay Harbor – Electrical Fire- 1st floor Damage may impact the Signature Event. Meeting to discuss options is planned for 4/19. If location change needs to occur, chapter will be notified via email.

Discussion:
Kirkland: Please ask MacRae to confirm the integrity of the building since our event will be on the 2nd floor.

- **<u>First VP Report</u>**
  - See Report.
  - **Programming** – Social Action is hot! DDSC on April 21. There is still room on the bus so please connect with First VP. SAVE Act – Sorors are still asked to senators to oppose. Templates available – see Madam First VP. Changes: Risk Management will now be a sub-committee of Educational Development. IAI: Nationally directed activities: World AIDS Day and International Day of the Girl Child. Unless it focuses on Sustainability Awareness, the programming is not under IAI. Note that sustainability project has been added to the calendar. More discussion for follow.
  - **Planning -** MAC 26-27 Calendar will be reviewed and voted on in April meeting.
  - **Development –** Attend DDSC – 4/1 & MW Regional Conference.
  - Make sure you are preparing for your year-end transition.

LaTrice Shaw moved to accept the 26/27 Calendar as presented. No second required as coming from Committee.

Motion passed by common consent.

Discussion:

Williams: When does Risk Mgt move to be under Educational Dev.? Immediately - structurally because this comes as a directive from National. Official PP&D Changes will likely come out at National Convention. Treasurer will move budget line items accordingly.

- **Second VP Report**
  - See Report.
  - Membership Services @ the Regional Level – See MWR News You Can Use to register.
    - Internet Safety & Identity Theft (April 21)
    - Midwest Region Cookbook Brought to Life: Part 2 (May 14)
      - Cooking demo focused on Desserts & Mocktails

- **Financial Secretary Report**

  - See Report submitted for March 2026.
  - 148 Financial Sorors as of March 28,2026. (up 14 from March!)

- **Treasurer's Report**
  - See Report submitted for March 2026
  - Note – This is Budget Reallocation time so if chairs need a change, then please reach out to treasurer.
- Ebony Jackson: Received a Delta Psi for Destination 22 but it does not appear on the reconciliation report? Note will be taken back to Treasurer Williams.

- **Committee Reports**
  - **Membership Services**: See report.
    - At the General Membership Meeting, Birthday Celebrations for April Sorors Mac'in; and Deltaversaries.
    - Sat 4/25, 9:30a-4p. Mt Clemens High School. Attire: Delta Casual. Cost $40 Breakfast and Lunch is included. Attire – Delta Casual

  - **Elections**: See report. Election Rules and Election Runner app were reviewed.

Sorors must be in the meeting by 3:30p. Voting for current financial members begins at 4:15p. Ballots will be sent to the email on file with National HQ.

Discussion:
Tounsel: If I arrive at 4:00, may I vote. No, you will not per the chapter vote.

Snipes: Is the time contingent on when the Chapter meeting starts? No, sufficient time buffer is backed in.

Janice Willis moved that Election rules be accepted as presented. Makiea Fullwood. Seconded.

Motion is passed by common consent.

Note – Sorors with connection difficulties/challenges should arrive early and plan to vote on their phone. Tech assistance can be help ensure connectivity for the election.

Discussion:
Carter: Do we need to make sure we sign in at the desk when we arrive? Yes.
Snipes: Does a Soror need an account for election runner? No.

- **Founders Day**: See report. Total Tickets sold: 216. Net profit: $10,748. Amazing job by the committee and leadership from the chair/co-chairs!

- **Fundraising:** Double Goo Popcorn Sales: Profit $6,618. Upcoming Event: Laugh Red Comedy show on 4/17.

- **Nominating Committee:** See report. Rules, Guidelines, and timelines for the Nominating Process of elected officers and positions were reviewed. A reminder to remain sisterly during this process.

- Highlights:
  - Timeline:
    - April Chapter Meeting – Open floor for nominations + Candidate Forum - Nominating committee was moved up in the agenda to enable running from the floor. Applications were received before 4pm 4/17 at chapter meeting. Official Slate was presented and Candidate forum took take place during the meeting.
      - Campaigning – Allowed, but per rules in Article IX: Section 4 – this is a correction to information communicated previously. Rules were reviewed in detail.
      - Note: Campaigning Parties are acceptable in Letter J in Article

IX. The Candidate Communication and Nominating report for April 2026 need to have correction submitted as they include contrary verbiage.

- Article IX: Section 5 was reviewed regarding Procedure for Reporting Allegations of Violation.
- May Chapter Meeting – Chapter Elections

MAC Slate for 2026-28:

Nominating Member: (up to 2)

Junita Moton
Candace Morgan

Nominating Chair:

Candace Morgan

Internal Audit Chair

Tamara Moorer

Treasurer:

Shaleese Williams

Financial Secretary:

Brianna Vanleer

Corresponding Secretary:

Barbara Carter

Recording Secretary:

Vacant

Second Vice President:

Tasha German

First Vice President:

Tanisha Manningham

President:

Ricardia Lewis

LaTrice Shaw

Each Candidate presented at the Candidate's Forum (2 minutes) and answered a random question – 1 min to respond. Campaigning can begin after the chapter meeting.

Discussion:
Willis: Now that candidates are able to campaign, what tools can they use since cost is $0.00 can be spent? Sorors will need to be creative – Zoom invites, events, but NO expenditures. A new template coming from National HQ will change the $0.00 amount.

- **Physical Mental Health:** See report. Blanket Making Party – 5/3, 2p – 6p. Registration is open – a competition for chapter making the most blankets. MAC wants to take her trophy home again! Note – April is Sexual Assault Awareness Month and Stress Awareness Month.

- **Scholarship Committee:** See report. 11 Students are selected to receive MAC Scholarships. (Increased from 10.) Legacy scholarship has 5 applications. Paypal link is still active for Legacy Scholarship.

- **<u>Unfinished Business</u>**

None noted.

- **New Business**

Sharp: May Week Report was presented by chair LaShea Sharp. See the report for details per day. Report was missed at April EBoard, but is included in the April Membership Packet.

Sharp: Donations for Friend of the Father Shelter - please give a minimum of $19.13. In the memo, put MAC Cares – (see the Flyer for details).

Shantrell Griffin moved to move the GEMS EoY Celebration from June 20 to June 13th GEMS committee – need to make a motion to change to date of the GEMS open house.

Motion is approved by common consent. This will be recommended to the chapter.

Thompson: June meeting date on Father's Day – can that be changed? June meeting day is June 14 – already updated when we made the calendar last year.

- **Announcements**

ERT – April is National Family Preparedness month. IPP Janice Willis sponsored 2 – 270 piece Emergency Kits as give aways. Congratulations to the winners!

Mullens – Thank you to Delta GEMS Chairs for allowing the Economic Committee to bring in the "Money Mindset" speaker to their forum. It was an exceptional experience for the girls.

Hogan: Great news! Zion crossed Alpha Chi chapter at TSU. Also, tremendous tThank you for support during her mother's passing.

Shaw: Another Omega Invite to a Founders Day was sent to MAC. Can this be included in the newsletter? Yes

Regional Conference Registration in person closed 4/17, 11:59p. Virtual opens 4/23 – 5/8 11:59pm. If you have registered. Take the MAC survey and register for the MAC virtual Q&A on 6/3. C&C Committee members are needed!

Willis: Tech Announcements: Chairs/Co-chairs- a Tech request link will be replaced. Current one has issues. Reach out to Tech chair/co-chair with any questions.

- **Adjournment**

Meeting adjourned at 5:41p by common consensus.

CLOSING CEREMONY

Respectfully Submitted,
Jacqueline Adams
MAC Recording Secretary 2024-26

President's Report

May 2026

As we welcome the beauty of spring and the spirit of new beginnings, we also pause to celebrate and honor two groups who make an extraordinary difference in our lives each day—our teachers and nurses. During Teacher Appreciation Week and Nurse Appreciation Week, we extend heartfelt gratitude to those who educate, nurture, heal, encourage, and uplift our communities with compassion and dedication. Spring reminds us that growth, renewal, and hope are always possible, and because of the unwavering commitment of our teachers and nurses, countless lives continue to bloom and thrive. May this season inspire us all to embrace fresh opportunities, renewed purpose, and the joy that comes with serving others.

Chapter Updates

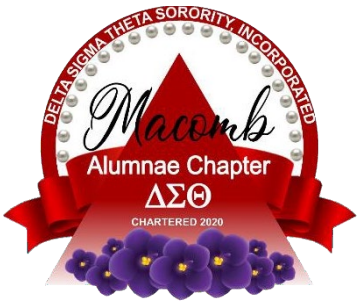
- Don't forget to register for the May Week events, some of the events have limited spacing.
- Chapter Compliance is open. I may be reaching out to chairs/co-chairs for some information.
- Hacked Emails: Sorors, please check the email address your emails are coming from. Many sorors names have been stolen and used to create fake emails.
- HAPPY MOTHER'S DAY SORORS!!!! Whether you are a biological mom, bonus mom, auntie-mom, cousin-mom, Godmom…you are loved, appreciated, and Seen!

National Updates

- ***Delta Digest:*** The Delta Digest is out and has a lot of great information. Please read your emails.

Regional Updates

- ***State of the Region:*** Register for new State of the Region Webinars (6/17/26)
- ***Regional Conference:***
    - **Midwest Regional Conference Career Fair -** Calling Employers and Attendees-Check your 5/5/26 Midwest News You Can Use
    - **Motown Move Challenge**
        - Track your steps on our Journey to 100! As we count down to 100 years of Impact in the Midwest Region, we invite you to get moving! The Motown Move Challenge is more than movement—it's a shared commitment to wellness, accountability, and showing up for ourselves and each other, as we move Closer to Our Destination. Scan the QR coded to install the Step Up Challenge App and join the team.



- **Delta Authors Tour**
    - Sorors who are interested in attending should send an email to Soror Yolanda Durfield, Midwest Regional Special Events Committee at **ydurfield.mwspecialprojects@gmail.com** to confirm interest and to RSVP a seat. She will provide a link for payment to the first 55 seats. Sorors will be responsible for applicable PayPal fees.

Yours in Service,

Ricardia S. Lewis, President

First Vice-President
Officers Report
May 2026

Program, Planning, and Development: NEWS YOU CAN USE!

- Event Planning Worksheet
- Y/E Transition Checklist
- MAC 25-26 Calendar
- MAC Local Partners Form

Program, Planning & Development

- Program: May Week
    - May Week officially kicks off Sunday 5/17 with an amazing Sunday Service at Love Life Community Church with the Voices of MAC ushering in the Holy Spirit through Song.
        - Review the calendar of events below. Share the flyers on your socials and invite your friends, family & community members.
    - Congratulations to the Scholarship Committee for their efforts at selecting the best students to receive scholarships on 5/16. To all the committees who worked to ensure the monies were available to award the scholarship recipients "Thank You". Also Kudos to all Sorors who donated to ensure our member children are also cared for.
- Planning: Continue to review the programming of your committees over this biennium and prepare to transition to the next committee for the 26/28 biennium.
    - Delta Digest:
        - The Delta Sisterhood Task Force sent out a survey to help them address the issue of Sorors withdrawing & denouncing membership. Please complete the survey and give them some honest feedback and recommendations. TAKE THE SURVEY
        - Honorary Member Recommendation submissions are open.

- Development: Midwest Regional Conference 7/2-7/5. Be intentional about the workshops you attend. Take notes. Share what you've learned.

PP&D Monthly Tip:

"Let's not take our eyes off the state of our nation. Let's be vigilant in our approach during this election season. What will you do to make a difference? #We Are Social Action

Upcoming Events

May

- 5/8 – First Friday Prayer Call
- 5/16 – GEMS Session
- 5/16 – Scholarship: Closing Event
- 5/17 – May Week: Sunday Service (Love Life Family Center)
- 5/18 – May Week – ERT/PMH: Self Defense
- 5/19 – May Week – Economic Development: Financial Impact Community Recognition
- 5/20 – May Week: Fundraising: Skating Party
- 5/23 – May Week: Charter Day Community Service
- 5/25 – Roseville Memorial Day Parade

June

- 6/6 – ERT Summer Safety
- 6/13 – GEMS End of Year Celebration
- **6/14 – Chapter Meeting (Date Change)**
- 6/20 – Signature Event

Charitable Partners- consider these when planning events**:**

If you have questions or concerns with your events, please reach out (248-867-4966)

Respectively Submitted:

LaTrice Shaw – 2024/2026 First Vice President/Chair of PP&D

Macomb Alumnae Chapter #1054
Membership Services Committee Report
May 2026

- **Welcome Visiting Sorors (after meeting called to order)**
- **Recognition of May Birthdays**
- **Sorors Out Here MAC'in: Special Recognitions of MAC Sorors**
- **Deltaversaries**
- **May Activities/Events**
  - First Friday Prayer Call (May 8)
  - Delta DEARS tribute (May 19)
- **Membership Services meets every 2nd Wednesday of the month @ 6:30 p.m.**
  - September 10
  - October 8
  - November 12
  - December 10
  - January 14
  - February 11
  - March 11
  - April 8
  - May 13
  - June 10

Respectfully submitted,
Soror Tanisha Manningham, Second Vice-President/Membership Services Chair
Soror Nicole Philando, Membership Services Co-Chair

Elections Committee Report
May 2026

Chapter Voting for the 2026-2028 Slate of Officers will take place on Sunday, May 17, 2026, during our General Body meeting. Voting will be done utilizing Election Runner. Please make sure you have access to an electronic device (ie. phone, computer, tablet) so that you are able to cast your vote.

Chapter meeting begins at 3:00 p.m. You must be present, in the meeting, with attendance confirmed by technology no later than 3:30 p.m. Voting will start promptly at 4:15 p.m. and will conclude by 4:45 p.m. You will not be allowed to vote if attendance is not confirmed by 3:30p.m.

The following process will be used to verify members eligibility to vote. On Election Day a list of current financial members will be provided to the Elections Chair from the financial secretary, who has verified membership status, and voting eligibility. All members on the Roster will be uploaded into the system with the email address on file. Please make sure your email address on file with National Headquarters is current, as this is where your ballot will be sent. Per Technology Guidelines, only members present will be allowed to vote.

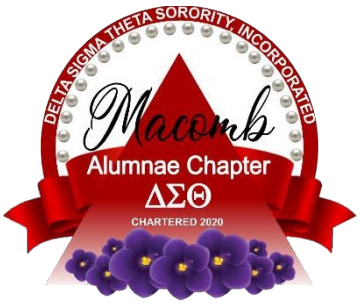
If any questions arise immediately prior to or during the voting, the member should call on a member of the Chapter Elections Committee for clarification on the voting procedures; however, questions regarding candidates should not be answered.

Any violations of the stated/written Elections Rules as set forth by the Elections Committee may result in the elections process being stopped; and, either the member(s) and/or the candidate(s) or whomever violated the process being reported to the Regional Director.

Sorors are encouraged to stay until the end of the elections process, in the event a re-balloting is necessary.

Respectfully submitted,

Quintaunia Charles, Election Committee Chairperson
Delta Sigma Theta Sorority, Inc.



Macomb Alumnae Chapter

General Body Election- May 17, 2026

Sample Ballot

Please place an X next to the name of the candidate of your choice.

Chapter President (Vote for only 1)

___ Ricardia Lewis

___ LaTrice Shaw

First Vice-President

___ Tanisha Manningham

Second Vice-President

___ Tasha German

Recording Secretary- No Candidates Slated

Corresponding Secretary

___ Barbara Carter

Financial Secretary

___ Brianna Vanleer

Treasurer

___ Shaleese Williams

Chair, Nominating Committee

___ Candace Morgan

Member, Nominating Committee

___ Candace Morgan

Member, Nominating Committee

___ Junita Moton

Chair, Internal Audit

___ Tamara Moorer

Internal Audit Committee Report: Review of the Financial Records
Macomb Alumnae Chapter #1054
Quarter 1: January 1, 2026-March 31, 2026

Summary Audit Report

The Internal Audit Committee completed a review of the financial records of Macomb Alumnae Chapter of Delta Sigma Theta, Incorporated for the period of January 1, 2026 - March 31, 2026. The review included validation of disbursements, receipts, deposits, and membership dues during this quarterly period.

No material loss of financial assets exists. After review by the chapter Internal Audit Committee or their designee, **it has been determined that the chapter has satisfactory financial internal controls, but the review does not support the utilization of these controls.** The review included 25% validation of disbursements/expenses, a 50% validation of receipts/deposits, and a 100% validation of membership dues/information.

A summary of the findings are as follows:

- **Disbursements/Expenses:** proper voucher documentation was used with appropriate signatures.
- **Check #2770-Improper documentation to support disbursement for voucher request-No cost was included for items purchased to determine total amount reimbursed.**
- **Check#2794-Improper documentation to support disbursement for voucher request-No cost was included for one of the items purchased to determine total amount reimbursed; Financial secretary should be signing the vouchers, due to the reimbursement being for the President.**
- **Check#2798-Improper documentation to support disbursement for voucher request-No cost was included for items purchased to determine total amount reimbursed; Financial secretary should be signing the vouchers, due to the reimbursement being for the President.**
- **Receipts/Deposits:** detailed receipts register maintained with appropriate number of days between receipt and deposit of funds.
- **Membership Dues:** verified and in alignment with procedures.
- The chapter has fiscal policies and procedures which detail the financial operations of the chapter, noting that as chapter operations continue to develop, updates to the chapter's Policies & Procedures will be made.

Calculations have been reconciled and bank balances as of March 31, 2026, are accurately reflected in the financial records.

The following recommendations have been made to the President and/or Audit and Finance Committee:

- Reject all incorrect voucher submissions before approving for reimbursement (Sorors will need to resubmit).
- The President should not provide a single signature for disbursements submitted to Mt. Clemens School District, as this is her place of employment. It was discussed agreed that the Financial Secretary would sign in conjunction with the President.

Follow up discussion from Quarter 4 (2025) Audit recommendations:

- Follow up discussion took place, pertaining to obtaining contract/memorandum of understanding between Mt Clemens Community Schools and Macomb Alumnae Chapter to ensure proper documentation for use of facility for chapter meetings/events. President stated that there would be no contract, but ensured that appropriate documents would be included moving forward.
- Clarify donation process (process for determining donation amounts as well as appropriate documentation needs to be determined/clarified). Appropriate documentation still needs to be determined and finalized.

The next quarterly period for audit review will be April 1- June 30, 2026.

Respectfully submitted,

Soror Tamara Moorer, Internal Audit Chair

May Week Committee Report

May 2026

May Week Theme: "Bound by Sisterhood, United in Purpose"

May 17th & May 23rd Update

Date: Sunday May 17th

Event: Worship Service
Misc: Featuring the Voices of MAC Choir (Directed by IPP Janice Willis & Soror Michelle Foote`)
Time: 10:30 am
Location: Love Life Family Christian Center 17363 Toepfer Dr. Eastpointe, MI 48021
Open to: All are welcome
MAC ONLY INFO: MAC wears Red / Offering should be given to 1st VP Shaw
Committee: **May Week**

Date: Monday May 18th / **Committee:** **ERT & Physical and Mental Health** (Ticketed)

Date: Tuesday May 19th / **Committee:** **Economic Development** Sadie Tanner Mossell Alexander Awards (Free event)

Date: Wednesday May 20th / **Committee:** **Fundraising** Skating (Ticketed)

Date: Saturday May 23rd
Event: Charter Day of Service - Packing 50 snack bags 12-2pm & Serving a Meal at Friend of the Father Shelter (set up at 5:30pm/serving at 6:30pm)
7012 East 9 Mile Rd, Warren, MI 48091
(A signup genius will be provided for serving, packing snack bag, event bag donations)
Open to: MAC Sorors
Committee: **May Week**

***We are asking for monetary donations to Friend of the Father (FOF) Shelter for the entire month of May. FOF is a self-funded shelter located at 70120 E. 9 Mile Rd, Warren, MI 48091. They serve veterans and those**

seeking a second chance at life. Please send at least $19.13, via CashApp to $FriendofTheFather, during the month of May, using MACCares in the for line. This is sponsored by the May Week Committee.

Respectfully Submitted,
LaShea Sharp | May Week Committee Chair